



Fees and Charges Schedule

2017/18

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Key to VAT

- S - Standard Rate - 20%
- Z - Zero Rate - 0%
- E - Exempt from VAT
- O - Outside the scope of VAT

Key to Fee

- S - Statutory
- D - Discretionary

ENVIRONMENT AND HOUSING MANAGEMENT

**ENVIRONMENT AND HOUSING MANAGEMENT
FEES & CHARGES SCHEDULE FROM 1 APRIL 2017**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2016-March 2017 Excl VAT	Inc VAT	April 2017-March 2018 Excl VAT	Inc VAT

SERVICE AREA: CEMETERIES

CHARGING AREA: CEMETERIES

Note - Maintaining of graves is usually standard rate VAT, but as the council has published rules on the type of memorial governing, the charge is outside scope. A Brentwood resident is anyone currently living in the Borough or someone who spent 75% of their life in the Borough.

Purchase of Exclusive Rights of Burial for 100 years

All Graves and vaults	O	D	760.00	760.00	779.00	779.00
Cremated Remains Plot	O	D	314.00	314.00	322.00	322.00
Non-Brentwood Resident is ten times the above charges						

Interment Fees

Graves dug down for one or two	E	D	552.00	552.00	566.00	566.00
Additional charge for dig down to 9ft	E	D	137.00	137.00	140.00	140.00
Cremated Remains Plot	E	D	111.00	111.00	114.00	114.00
Non-Brentwood Resident is two times the above charges						

Option to Extend Exclusive Rights of Burial for a further 50 years

All Graves and vaults	O	D	187.00	187.00	192.00	192.00
Cremated Remains Plot	O	D	94.00	94.00	96.00	96.00
Non-Brentwood Resident is ten times the above charges						

Chapel hire at London Road and Woodman Road

	E	D	52.00	52.00	53.00	53.00
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Monuments

Monument/Inscription approval fee	O	D	127.00	127.00	130.00	130.00
Additional charge for kerbed monuments	O	D	64.00	64.00	66.00	66.00

Other Charges

Deed Transfer	O	D	55.00	55.00	56.00	56.00
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**ENVIRONMENT AND HOUSING MANAGEMENT
FEES & CHARGES SCHEDULE FROM 1 APRIL 2017**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2016-March 2017 Excl VAT	Inc VAT	April 2017-March 2018 Excl VAT	Inc VAT

SERVICE AREA: WASTE MANAGEMENT

CHARGING AREA: REFUSE

Dog waste and litter bin emptying

Empty dog waste/litter bins	Per Empty	S	D	2.60	3.12	2.70	3.24
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Domestic Refuse Collection

Special Collections - Charge per item	Min 2 Items	O	D	10.00	10.00	10.50	10.50
Biodegradable sacks for garden waste per wrap of 10		O	D	2.60	2.60	3.00	3.00
Biodegradable sacks for garden waste per wrap of 100		S	D	197.00	236.40	225.83	271.00
Garden Waste Bin hire per annum - including fortnightly emptying (DD/online payment customers)		O	D	41.00	41.00	46.00	46.00
Hire of 770, 940 and 1100 litre Container		S	D	95.00	114.00	95.00	114.00
Hire of 240 litre Wheelie Bin		S	D	30.00	36.00	30.00	36.00
Hire of 360 litre wheelie bin		S	D	40.00	48.00	40.00	48.00

Residual Trade Waste Collection

1280 litre Container		O	D	20.50	20.50	21.00	21.00
1100 litre Bin		O	D	17.00	17.00	17.50	17.50
940 litre Bin		O	D	18.50	18.50	19.00	19.00
770 litre Bin		O	D	16.00	16.00	16.50	16.50
360 litre Bin		O	D	10.00	10.00	10.50	10.50
240 litre Bin		O	D	8.50	8.50	9.50	9.50
Prepaid Residual Sacks (25)		O	D	50.00	50.00	52.00	52.00
Extra collection (£25 plus collection charge per container)		O	D	25.00	25.00	25.00	25.00

Trade Glass Collection

Bulk Containers - guide price per container per emptying							
940 and 1100 litre Bin		O	D	12.50	12.50	12.50	12.50
240 litre Bin		O	D	8.00	8.00	8.00	8.00

Trade Dry Recycling Collection (including Separated Cardboard)

Bulk Containers - guide price per container per emptying							
1280 litre Container		O	D	12.50	12.50	12.50	12.50
1100 litre Bin		O	D	11.70	11.70	12.00	12.00
940 litre Bin		O	D	11.00	11.00	11.00	11.00
770 litre Bin		O	D	10.50	10.50	10.50	10.50
360 litre Bin		O	D	8.20	8.20	8.50	8.50
240 litre Bin		O	D	8.00	8.00	8.00	8.00
Prepaid Recycling Sacks (25)		O	D	25.00	25.00	25.00	25.00

**ENVIRONMENT AND HOUSING MANAGEMENT
FEES & CHARGES SCHEDULE FROM 1 APRIL 2017**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2016-March 2017		CHARGES April 2017-March 2018	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: COMMUNITY ALARMS

CHARGING AREA: COMMUNITY ALARMS

Note - VAT indicator should be zero if recipient is chronically sick or disabled and provides a certificate confirming this

Community Alarms

Alarm plus up to three sensors per week	Per week	S	D	2.50	3.00	2.50	3.00
Alarm plus up to three sensors (if in receipt of full HB / Pension credit)	Per week	S	D	1.00	1.20	1.00	1.20

Other Charges

Extra 2nd pendant	Per week	S	D	1.00	1.20	1.00	1.20
Smoke Detectors	Per week	S	D	1.00	1.20	1.00	1.20
Key Safe - Reconditioned Rental	Per week	S	D	1.00	1.20	1.00	1.20
Key Safe - Purchase		S	D	54.17	65.00	62.50	75.00
Bogus Caller Button/Panic Button	Per week	S	D	1.00	1.20	1.00	1.20
Temperature extreme sensor	Per week	S	D	1.00	1.20	1.00	1.20
CO2 Detectors	Per week	S	D	1.50	1.80	1.50	1.80
Fall Detector	Per week	S	D	1.50	1.80	1.50	1.80
Flood Detector	Per week	S	D	1.50	1.80	1.50	1.80
Bed sensor	Per week	S	D	2.50	3.00	2.50	3.00
Pill Dispenser	Per week	S	D	2.50	3.00	2.50	3.00

**ENVIRONMENT AND HOUSING MANAGEMENT
FEES & CHARGES SCHEDULE FROM 1 APRIL 2017**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2016-March 2017		CHARGES April 2017-March 2018	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: HOMELESSNESS

CHARGING AREA: RECHARGES TO TENANTS

Recharges to Tenants

Daily Bed and Breakfast Room Charge	O	D	£40 - £85	£40 - £85	£40 - £85	£40 - £85
Amenity Charge per person per day	O	D	3.00	3.00	3.00	3.00
Removals		S	Minimum	350.00	350.00	350.00
				Cost Price	Cost Price	
Furniture	S	D	less 20%	less 20%	Cost Price	Cost Price
Storage - Homeless	S	D	per square foot	10.00	12.00	10.00

**ENVIRONMENT AND HOUSING MANAGEMENT
FEES & CHARGES SCHEDULE FROM 1 APRIL 2017**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2016-March 2017		CHARGES April 2017-March 2018	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: HOUSING REVENUE ACCOUNT

CHARGING AREA: ESTATES

Housing Estates

Storage - Evictions	Per week	S	D	10.00	12.00	10.00	12.00
Copying of Housefile		O	D	10.00	10.00	10.00	10.00
Copying of Tenancy Agreement		O	D	0.00	0.00	10.00	10.00
Garage Clearance		S	D	35.00	42.00	125.00	150.00
Property Clearance 1 or 2 Beds		S	D	85.00	102.00	At Cost	At Cost
Property Clearance 3 or 4 Beds		S	D	130.00	156.00	At Cost	At Cost
Bulk Waste Removal per item	Min 2 items	O	D	10.00	10.00	10.50	10.50

Tenancy Management

Court Costs	Average	O	D	376.00	376.00	376.00	376.00
Gas Servicing Warrant Fee		S	D	0.00	0.00	20.00	24.00
Gas Servicing Warant Enforcement		S	D	0.00	0.00	35.00	42.00
Forced entry		S	D	35.00	42.00	65.00	78.00

**ENVIRONMENT AND HOUSING MANAGEMENT
FEES & CHARGES SCHEDULE FROM 1 APRIL 2017**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
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SERVICE AREA: HOUSING REVENUE ACCOUNT

CHARGING AREA: REPAIRS

Note: Pricing Mechanism: Cost Price - 25% rounded to the nearest £5 the % reduction will reduce by 5% each year until the full cost is recovered

Rechargeable Repairs

Replacement Key/Key Fob	S	D	5.00	6.00	10.00	12.00
Lock Change	S	D	55.00	66.00	65.00	78.00
Single Glaze Window Replacement upto 1 Square Metre	S	D	50.00	60.00	50.00	60.00
Single Glaze Window Replacement over 1 Square Metre	S	D	75.00	90.00	75.00	90.00
Double Glazed Window Replacement upto 1 Square Metre	S	D	85.00	102.00	85.00	102.00
Double Glazed Window Replacement over 1 Square Metre	S	D	125.00	150.00	125.00	150.00
Internal Fire door Replacement	S	D	125.00	150.00	125.00	150.00
External Door Replacement	S	D	600.00	720.00	600.00	720.00
Paint Pack	S	D	70.00	84.00	70.00	84.00
Correction of Unauthorised Alterations (Where Tenants have conducted works without the permission of the Council and retrospective permission can not be granted)	S	D	Cost Price less 30%	Cost Price less 30%	Cost Price	Cost Price
Any other repair deemed re-chargeable	S	D	Cost Price less 30%	Cost Price less 30%	Cost Price less 25%	Cost Price less 25%

**ENVIRONMENT AND HOUSING MANAGEMENT
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SERVICE AREA: HOUSING REVENUE ACCOUNT

CHARGING AREA: LEASEHOLDERS

Leaseholders

Leasehold Information Pack (LPE1)	S	D	0.00	0.00	360.00	432.00
Leasehold Alterations Consent	S	D	0.00	0.00	120.00	144.00
Leasehold property valuations (request for amendment)	S	D	0.00	0.00	Cost Price	Cost Price
Registration of Notices	S	D	0.00	0.00	50.00	60.00

**ENVIRONMENT AND HOUSING MANAGEMENT
FEES & CHARGES SCHEDULE FROM 1 APRIL 2017**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2016-March 2017		CHARGES April 2017-March 2018	
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SERVICE AREA: OFFICE ACCOMMODATION

CHARGING AREA: WEDDINGS & ROOM HIRE

*Note - All hire charges are standard rate for VAT as the Council has exercised its option to tax on the town hall building.
Due to the Town Hall Project - Bookings for Committee rooms and Weddings will only be taken up until August 2017*

Committee Room Hire

Council Chamber Half Day	S	D	200.00	240.00	200.00	240.00
Council Chamber Full Day	S	D	400.00	480.00	400.00	480.00
Committee Rooms 1 & 2 Half Day	S	D	100.00	120.00	100.00	120.00
Committee Rooms 1 & 2 Full Day	S	D	200.00	240.00	200.00	240.00
Meeting Room 1 Half Day	S	D	50.00	60.00	50.00	60.00
Meeting Room 1 Full Day	S	D	100.00	120.00	100.00	120.00

Weddings

Council Chamber Wed - Thurs	S	D	207.50	249.00	207.50	249.00
Council Chamber Friday	S	D	261.67	314.00	261.67	314.00
Council Chamber Saturday	S	D	311.67	374.00	311.67	374.00
Committee Rooms Wed - Thurs	S	D	124.17	149.00	133.33	160.00
Committee Rooms Friday	S	D	178.33	214.00	187.50	225.00
Committee Rooms Saturday	S	D	228.33	274.00	236.67	284.00

ENVIRONMENT AND HOUSING MANAGEMENT
FEES & CHARGES SCHEDULE FROM 1 APRIL 2017

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
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SERVICE AREA: OTHER ENVIRONMENTAL HEALTH SERVICES

CHARGING AREA: HOUSES IN MULTIPLE OCCUPATION AND HOUSING ACT NOTICES

Houses in Multiple Occupation

New licence	O	D	794.09	794.09	814.00	814.00
Renewal of licence	O	D	541.42	541.42	555.00	555.00

Housing Act Notices

Issuing notices under Housing Acts	E	D	216.57	216.57	222.00	222.00
Immigration Survey checks	E	D	72.19	72.19	74.00	74.00

COMMUNITY AND HEALTH

**COMMUNITY AND HEALTH
FEES & CHARGES SCHEDULE FROM 1 APRIL 2017**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2016-March 2017		CHARGES April 2017-March 2018	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: COMMUNITY INITIATIVES AND PARTNERSHIPS

CHARGING AREA: COMMUNITY EVENTS

Stallholder Pitch fees per 3 x 3m pitch

Lighting Up Brentwood - £30 street trading licence is included with the fees

Catering Unit - serving food e.g burgers, hot dogs etc.	E	D	150.00	150.00	150.00	150.00
Large Business - more than 10 employees	E	D	120.00	120.00	120.00	120.00
Catering unit - buying food e.g. Bread, cakes, sweets, fruit and vegetables	E	D	150.00	150.00	80.00	80.00
Small business - less than 10 employees	E	D	80.00	80.00	80.00	80.00
Crafters and Artists - all hand made by the seller	E	D	60.00	60.00	50.00	50.00
Registered charity	E	D	40.00	40.00	40.00	40.00

Strawberry Fair and other Community Events

Catering Unit - serving food e.g. Burgers, hot dogs etc.	E	D	150.00	150.00	120.00	120.00
Large business - more than 10 employees	E	D	120.00	120.00	90.00	90.00
Catering Unit - buying food e.g. Bread, cakes, sweets, fruit and vegetables	E	D	150.00	150.00	50.00	50.00
Small business - less than 10 employees	E	D	80.00	80.00	50.00	50.00
Crafters and Artists - all handmade by the seller	E	D	60.00	60.00	30.00	30.00
Registered charity	E	D	40.00	40.00	30.00	30.00
Ice Cream Van (Exclusive) - Strawberry Fair	E	D	400.00	400.00	400.00	400.00
Ice Cream Van (Exclusive) - Family Fun Days	E	D	150.00	150.00	150.00	150.00
Face Painters (any event)	E	D	80.00	80.00	60.00	60.00

Family Fun Days

Wristbands - Rides and Bouncy castles	Per Child	E	D	2.50	2.50	2.50	2.50
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**COMMUNITY AND HEALTH
FEES & CHARGES SCHEDULE FROM 1 APRIL 2017**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2016-March 2017		CHARGES April 2017-March 2018	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: GOLF COURSE

CHARGING AREA: GOLF COURSE

Annual Season Ticket

7 day Adult		S	D	562.50	675.00	578.33	694.00
7 day Junior		S	D	41.67	50.00	41.67	50.00
5 day Adult	Mon - Fri	S	D	475.00	570.00	486.67	584.00
5 day Concessionary	Mon - Fri	S	D	387.50	465.00	395.00	474.00

20 Round Ticket (Life of one year from purchase)

7 day Adult		S	D	287.50	345.00	293.33	352.00
5 day Adult	Mon - Fri	S	D	204.17	245.00	206.67	248.00
5 day Concessionary	Mon - Fri	S	D	145.83	175.00	147.50	177.00

Weekday

Per Round - 18 holes - Adult		S	D	13.75	16.50	15.00	18.00
Per Round - 9 holes - Adult		S	D	8.33	10.00	8.33	10.00
Per Round - 18 holes - Junior (under 17) & OAPs		S	D	11.25	13.50	12.50	15.00

Weekends and Public Holidays

Per Round - 18 holes - Adult		S	D	18.33	22.00	20.00	24.00
Per Round - 9 holes - Adult		S	D	8.33	10.00	8.33	10.00
Juniors (under 17) & OAP's	After 1pm	S	D	11.25	13.50	12.50	15.00

Other Charges

Twilight Play		S	D	7.50	9.00	8.33	10.00
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**COMMUNITY AND HEALTH
FEES & CHARGES SCHEDULE FROM 1 APRIL 2017**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2016-March 2017		CHARGES April 2017-March 2018	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: OPEN SPACES

CHARGING AREA: SPORTS FACILITIES AND OPEN SPACES

Note - Exempt charges only apply to block bookings when made by a school, club or Association. Otherwise the VAT should be charged as standard rated.

Football

King George's Playing Field & Warley Playing Fields (with Changing Facilities)

Pitch & Pavilion - Fortnightly - Adult - Season	Sunday/Bank Holidays	E	D	954.00	954.00	978.00	978.00
Pitch & Pavilion - Fortnightly - Adult - Season	Other Days	E	D	932.00	932.00	956.00	956.00
Pitch - Fortnightly - Junior - Season (No Changing)	Any Day	E	D	661.00	661.00	678.00	678.00

Pitch & Pavilion - Weekly - Adult - Season	Sunday/Bank Holidays	E	D	1,907.00	1,907.00	1,955.00	1,955.00
Pitch & Pavilion - Weekly - Adult - Season	Other Days	E	D	1,862.00	1,862.00	1,909.00	1,909.00
Pitch - Weekly - Junior - Season (No Changing)	Any Day	E	D	331.00	331.00	340.00	340.00

Occasional Matches - Adult	Any Day	S	D	78.33	94.00	80.00	96.00
Occasional Matches - Juniors (No Changing)	Any Day	S	D	29.17	35.00	30.00	36.00

Other Playing Fields (No Changing Facilities)

Pitch - Fortnightly - Adult - Season	Any Day	E	D	604.20	604.20	620.00	620.00
Pitch - Fortnightly - Junior - Season	Any Day	E	D	661.00	661.00	678.00	678.00

Pitch - Weekly - Adult - Season	Any Day	E	D	1,206.20	1,206.20	1,237.00	1,237.00
Pitch - Weekly - Junior - Season	Any Day	E	D	331.00	331.00	340.00	340.00

Occasional Matches - Adult	Any Day	S	D	48.33	58.00	50.00	60.00
Occasional Matches - Juniors (under17)	Any Day	S	D	29.17	35.00	30.00	36.00

Mini Soccer - Season	Weekly	E	D	349.00	349.00	358.00	358.00
Mini Soccer - Occasional	Any Day	S	D	25.00	30.00	25.83	31.00

**COMMUNITY AND HEALTH
FEES & CHARGES SCHEDULE FROM 1 APRIL 2017**

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SERVICE AREA: OPEN SPACES

CHARGING AREA: SPORTS FACILITIES AND OPEN SPACES

Note - Exempt charges only apply to block bookings when made by a school, club or Association. Otherwise the VAT should be charged as standard rated.

Rugby

Brentwood Centre (No Changing Facilities)

Pitch - Fortnightly - Adult - Season	Any Day	E	D	604.20	604.20	620.00	620.00
Pitch - Fortnightly - Junior - Season	Any Day	E	D	661.00	661.00	678.00	678.00
Pitch - Weekly - Adult - Season	Any Day	E	D	1,206.20	1,206.20	1,237.00	1,237.00
Pitch - Weekly - Junior - Season	Any Day	E	D	331.00	331.00	340.00	340.00
Occasional Matches - Adult	Any Day	S	D	48.33	58.00	50.00	60.00
Occasional Matches - Juniors (under17)	Any Day	S	D	29.17	35.00	30.00	36.00

Padding Pools

King Georges Playing Fields (10.00 am - 6 pm)	per 2 hour session	S	D	2.10	2.10	3.00	3.00
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Bowling Greens

Bowls - Season	Adult	S	D	120.00	144.00	123.33	148.00
Bowls - Season	Juniors/OAP's	S	D	75.00	90.00	77.50	93.00
Match Reservations + per rink (inclusive of visitors fees non returnable)	Club Charges	E	D	5.00	5.00	5.00	5.00
Other Reservations (not inclusive of visitors fees non returnable)	Club Charges	E	D	3.00	3.00	3.00	3.00

Large Open spaces with facilities (King Georges Playing Field and The Brentwood Centre)

Large Events - more than 1/2 Field		E	D	2,050.00	2,050.00	2,102.00	2,102.00
Medium Events - less than 1/2 field		E	D	718.00	718.00	736.00	736.00
Small Events - less than 1/4 field		E	D	308.00	308.00	316.00	316.00
Keep Fit sessions - No cordoning off of field	Single	S	D	30.83	37.00	31.67	38.00
Keep Fit sessions - No cordoning off of field	Annual	S	D	125.00	150.00	128.33	154.00
Litter picking post event		S	D	77.50	93.00	79.17	95.00
Non commercial or charitable events (following approval by ward members) 50% discount							

Other Open Spaces

Open Space (following approval by Ward members)	Daily Charge	E	D	307.50	307.50	316.00	316.00
Filming Rights - No defined area	Open Space Only	S	D	51.67	62.00	53.33	64.00

**COMMUNITY AND HEALTH
FEES & CHARGES SCHEDULE FROM 1 APRIL 2017**

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			April 2016-March 2017 Excl VAT	Inc VAT	April 2017-March 2018 Excl VAT	Inc VAT

SERVICE AREA: OTHER ENVIRONMENTAL HEALTH SERVICES

CHARGING AREA: OTHER ENVIRONMENTAL HEALTH SERVICES

Dog Control

Statutory Seizure Fee	O	S	25.00	25.00	25.00	25.00
Dog Warden Collection Costs	O	D	66.32	66.32	68.00	68.00
Kennelling Costs (per day)	O	D	13.32	13.32	13.32	13.32

Other Charges

Copy of Food Premises Register (single entry)	O	D	2.00	2.00	2.00	2.00
Copy of Food Premises Register (complete)	O	D	110.00	110.00	110.00	110.00
Level 2 CIEH Food Hygiene/Health & safety	E	D	67.00	67.00	67.00	67.00
Contaminated Land Search Enquiries	O	D	108.28	108.28	111.00	111.00

ASB, Crime and Policing Act 2014

Breach of Community Protection Notice	O	D	80.00	80.00	80.00	80.00
Early payment	O	D	50.00	50.00	50.00	50.00
Breach of Public Spaces Protection Order	O	D	80.00	80.00	80.00	80.00
Early payment	O	D	50.00	50.00	50.00	50.00

Environmental Protection Act 1990

Failure to provide a waste transfer note	O	D	300.00	300.00	300.00	300.00
Littering	O	D	80.00	80.00	80.00	80.00
Dog control offences	O	D	80.00	80.00	80.00	80.00

Clean Neighbourhoods and Environment Act 2005

Alarm noise - failure to nominate key-holder or to notify local authority key-holder's details	O	D	80.00	80.00	80.00	80.00
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Unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016

Fly-tipping	O	D	400.00	400.00	400.00	400.00
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Pollution Prevention and Control Act 1999

Standard Process	O	S	1,579.00	1,579.00	1,579.00	1,579.00
Reduced fee activities	O	S	148.00	148.00	148.00	148.00
Mobile screening and crushing plant	O	S	1,579.00	1,579.00	1,579.00	1,579.00

Annual Subsistence Charge

Standard process Low Risk	O	S	739.00	739.00	739.00	739.00
Standard process Medium Risk	O	S	1,111.00	1,111.00	1,111.00	1,111.00
Standard process High Risk	O	S	1,672.00	1,672.00	1,672.00	1,672.00
Reduced fee activities Low Risk	O	S	76.00	76.00	76.00	76.00
PVR I & II combined	O	S	108.00	108.00	108.00	108.00
Mobile screening and crushing plants	O	S	618.00	618.00	618.00	618.00

Health and Safety

Food Hygiene Courses	E	D	67.00	67.00	67.00	67.00
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ECONOMIC DEVELOPMENT

**ECONOMIC DEVELOPMENT
FEES & CHARGES SCHEDULE FROM 1 APRIL 2017**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2016-March 2017		CHARGES April 2017-March 2018	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: PARKING

CHARGING AREA: Offstreet Parking

Chatham Way*

Monday to Saturday - 6:00am to 7:00pm							
30 mins	S	D	0.00	0.00	0.00	0.00	
1 hours	S	D	0.83	1.00	0.83	1.00	
2 hours	S	D	1.08	1.30	1.08	1.30	
3 hours	S	D	2.42	2.90	2.42	2.90	
4 hours	S	D	3.00	3.60	3.00	3.60	
5 hours	S	D	3.67	4.40	3.67	4.40	
6 hours	S	D	4.42	5.30	4.42	5.30	
24 hours	S	D	6.67	8.00	6.67	8.00	
Monday to Saturday - 7:00pm to 6:00am							
Overnight Charge	S	D	1.67	2.00	1.67	2.00	
Sunday Charge							
All day	S	D	0.00	0.00	0.00	0.00	

Coptfold Road*

Monday to Saturday - 6:00am to 7:00pm							
30 mins	S	D	0.00	0.00	0.00	0.00	
1 hours	S	D	0.83	1.00	0.83	1.00	
2 hours	S	D	1.08	1.30	1.08	1.30	
3 hours	S	D	2.42	2.90	2.42	2.90	
4 hours	S	D	3.00	3.60	3.00	3.60	
5 hours	S	D	3.67	4.40	3.67	4.40	
6 hours	S	D	4.42	5.30	4.42	5.30	
6 hours+ to close	S	D	6.67	8.00	6.67	8.00	
Monday to Saturday - 7:00pm to 10:00pm							
Overnight Charge	S	D	1.67	2.00	1.67	2.00	
Sunday Charge - 6:00am to 10:00pm							
Flat Charge	S	D	0.83	1.00	0.83	1.00	
Lost Ticket	S	D	6.67	8.00	6.67	8.00	
Exit charge after 10:00pm	S	D	41.67	50.00	41.67	50.00	

William Hunter Way*

Monday to Saturday - 6:00am to 7:00pm							
30 mins	S	D	0.00	0.00	0.00	0.00	
1 hours	S	D	0.83	1.00	0.83	1.00	
2 hours	S	D	1.08	1.30	1.08	1.30	
3 hours	S	D	2.42	2.90	2.42	2.90	
4 hours	S	D	3.00	3.60	3.00	3.60	
5 hours	S	D	3.67	4.40	3.67	4.40	
6 hours	S	D	4.42	5.30	4.42	5.30	
24 hours	S	D	6.67	8.00	6.67	8.00	
Monday to Saturday - 7:00pm to 6:00am							
Overnight Charge	S	D	1.67	2.00	1.67	2.00	
Sunday Charge							
All day	S	D	0.83	1.00	0.83	1.00	

Town Hall*

Monday to Saturday - 6:00am to 7:00pm							
30 mins	S	D	0.00	0.00	0.00	0.00	
1 hours	S	D	0.83	1.00	0.83	1.00	
2 hours	S	D	1.08	1.30	1.08	1.30	
3 hours	S	D	2.42	2.90	2.42	2.90	
4 hours	S	D	3.00	3.60	3.00	3.60	
5 hours	S	D	3.67	4.40	3.67	4.40	
6 hours	S	D	4.42	5.30	4.42	5.30	
24 hours	S	D	6.67	8.00	6.67	8.00	
Monday to Saturday - 7:00pm to 6:00am							
Overnight Charge	S	D	1.67	2.00	1.67	2.00	
Sunday Charge							
All day	S	D	0.00	0.00	0.00	0.00	

Note - Staff car park (north) weekends only, Visitors car park Monday - Saturday

**ECONOMIC DEVELOPMENT
FEES & CHARGES SCHEDULE FROM 1 APRIL 2017**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2016-March 2017		CHARGES April 2017-March 2018	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: PARKING

CHARGING AREA: Offstreet Parking

Westbury Road

Saturday - all day	S	D	3.33	4.00	3.33	4.00
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King George's Playing Field

4 Hours	S	D	0.00	0.00	0.00	0.00
Over 4 Hours	S	D	4.17	5.00	4.17	5.00
Coaches	S	D	12.50	15.00	12.50	15.00

Monday to Friday 09:00am - 6:00pm

Ingatestone

Maximum stay 2 hours no return for 4 hours	S	D	0.00	0.00	0.00	0.00
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Note - This is for Bellmead and Market Square Monday to Saturday 8:00am - 6:00pm

Friars Avenue

Maximum stay 2 hours no return for 4 hours	S	D	0.00	0.00	0.00	0.00
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Hunters Avenue

Maximum stay 2 hours no return for 4 hours	S	D	0.00	0.00	0.00	0.00
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**ECONOMIC DEVELOPMENT
FEES & CHARGES SCHEDULE FROM 1 APRIL 2017**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2016-March 2017		CHARGES April 2017-March 2018	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: PARKING

CHARGING AREA: Offstreet Parking - Season Tickets

Standard Charge

7 days	S	D	25.00	30.00	25.00	30.00
1 month	S	D	85.00	102.00	85.00	102.00
3 months	S	D	250.00	300.00	250.00	300.00
6 months	S	D	458.33	550.00	458.33	550.00
12 months	S	D	791.67	950.00	791.67	950.00

Renewal on Line

7 days	S	D	25.00	30.00	25.00	30.00
1 month	S	D	85.00	102.00	85.00	102.00
3 months	S	D	237.50	285.00	237.50	285.00
6 months	S	D	433.33	520.00	433.33	520.00
12 months	S	D	741.67	890.00	741.67	890.00

Note - For Coptfold Road, Sir Francis Way, Westbury Road and William Hunter Way car parks

PLANNING AND LICENSING

**PLANNING AND LICENSING
FEES & CHARGES SCHEDULE FROM 1 APRIL 2017**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2016-March 2017		CHARGES April 2017-March 2018	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: LAND CHARGES

CHARGING AREA: Land Charges

* Note - Change to standard rated VAT on some of the elements. Implementation date 1st January 2017.

Search Fees

LLC1	O	S	20.00	20.00	20.00	20.00
CON 29R	S*	S	81.65	97.98	81.65	97.98
CON 29R including LLC1	S/O*	S	101.65	117.98	101.65	117.98
CON 290 optional enquiries, except Q22	S*	S	11.75	14.10	11.75	14.10
CON 290 optional enquiries, Q22 only	S*	S	14.00#	16.80#	14.00#	16.80#
Any other additional enquiries	O	S	28.75	28.75	28.75	28.75
Additional parcels of Land	S*	S	35.80	42.96	35.80	42.96

In relation to CON 290, Q.22 only, additional parcels of land are proceed at £1 per parcel, subject to maximum of 6 parcels of land, there being a £20 maximum fee payable in this regard

Copy Documents

Tree Preservation Order	O	S	16.90	16.90	16.90	16.90
Planning Decision Notice	O	S	14.98	14.98	14.98	14.98
S106 etc	O	S	33.80	33.80	33.80	33.80
Enforcement notice	O	S	16.90	16.90	16.90	16.90

**PLANNING AND LICENSING
FEES & CHARGES SCHEDULE FROM 1 APRIL 2017**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2016-March 2017 Excl VAT	Inc VAT	April 2017-March 2018 Excl VAT	Inc VAT

SERVICE AREA: LICENSING

CHARGING AREA: Licence Fees

Street Trading

Independent Permanent Stall - Annual	O	S	350.00	350.00	350.00	350.00
Independent 'One Off Stalls'	O	S	85.00	85.00	85.00	85.00
Lighting Up Brentwood	O	S	30.00	30.00	30.00	30.00

Scrap Metal

Site Application - New	O	S	495.00	495.00	495.00	495.00
Collector Application - New	O	S	280.00	280.00	280.00	280.00
Variation	O	S	89.00	89.00	89.00	89.00
Site Renewal Application	O	S			445.00	445.00
Collector Renewal Application	O	S			230.00	230.00

Skin Piercing

Premises Registration	O	S	250.00	250.00	250.00	250.00
Practitioner Registration	O	S	89.00	89.00	89.00	89.00

Animals

Pet Shops - 1 year	O	S	250.00	250.00	250.00	250.00
Boarding Kennels - 1 year	O	S	250.00	250.00	250.00	250.00
Dog Breeders - 1 year	O	S	250.00	250.00	250.00	250.00
Riding Establishments - 1 year	O	S	250.00	250.00	250.00	250.00
Dangerous Wild Animals - 2 years	O	S	250.00	250.00	250.00	250.00
Zoo Premises New - 6 years	O	S	900.00	900.00	900.00	900.00
Zoo Premises Renewal - 4 years	O	S	550.00	550.00	550.00	550.00

Sex Establishment Licensing

Premises Application	O	S	2,255.00	2,255.00	2,255.00	2,255.00
Premises Renewal	O	S	1,537.50	1,537.50	1,537.50	1,537.50
Premises Variation	O	S	512.50	512.50	512.50	512.50

Pavement Permit

New application Tables and Chairs	O	S	450.00	450.00		
Renewal Application	O	S	300.00	300.00		
New application Tables and Chairs 1-2 tables	O	S			250.00	250.00
New Application Tables and Chairs 3-6 tables	O	S			450.00	450.00
New Application Tables and Chairs over 6 tables.	O	S			650.00	650.00
Renewal application Tables and Chairs 1-2 tables	O	S			150.00	150.00
Renewal Application Tables and Chairs 3-6 tables	O	S			350.00	350.00
Renewal Application Tables and Chairs over 6 tables.	O	S			550.00	550.00

Road Closure

Application to close road with 0 - 499 people attending	O	S	200.00	200.00	200.00	200.00
Application to close road with 500 - 1999 people attending	O	S	360.00	360.00	360.00	360.00
Application to close road with 2000+ people attending	O	S	680.00	680.00	680.00	680.00

**PLANNING AND LICENSING
FEES & CHARGES SCHEDULE FROM 1 APRIL 2017**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2016-March 2017 Excl VAT	Inc VAT	April 2017-March 2018 Excl VAT	Inc VAT

SERVICE AREA: BUILDING CONTROL

CHARGING AREA: NEW DWELLINGS NOT EXCEEDING 300m2

HO1							
Houses Bungalows less than 4 storeys 1 plot Plan and Inspection	S	S	587.98	705.57	587.98	705.57	
Houses Bungalows less than 4 storeys 1 plot Building Notice	S	S	646.78	776.13	646.78	776.13	
Houses Bungalows less than 4 storeys 1 plot Regularisation	O	S	892.55	892.55	892.55	892.55	
HO2							
Houses Bungalows less than 4 storeys 2 plot Plan and Inspection	S	S	830.56	996.67	830.56	996.67	
Houses Bungalows less than 4 storeys 2 plot Building Notice	S	S	913.62	1,096.34	913.62	1,096.34	
Houses Bungalows less than 4 storeys 2 plot Regularisation	O	S	1,260.79	1,260.79	1,260.79	1,260.79	
HO3							
Houses Bungalows less than 4 storeys 3 plot Plan and Inspection	S	S	1,162.57	1,395.08	1,162.57	1,395.08	
Houses Bungalows less than 4 storeys 3 plot Building Notice	S	S	1,278.83	1,534.59	1,278.83	1,534.59	
Houses Bungalows less than 4 storeys 3 plot Regularisation	O	S	1,764.78	1,764.78	1,764.78	1,764.78	
HO4							
Houses Bungalows less than 4 storeys 4 plot Plan and Inspection	S	S	1,357.49	1,628.99	1,357.49	1,628.99	
Houses Bungalows less than 4 storeys 4 plot Building Notice	S	S	1,493.24	1,791.89	1,493.24	1,791.89	
Houses Bungalows less than 4 storeys 4 plot Regularisation	O	S	2,060.67	2,060.67	2,060.67	2,060.67	
HO5							
Houses Bungalows less than 4 storeys 5 plot Plan and Inspection	S	S	1,611.32	1,933.58	1,611.32	1,933.58	
Houses Bungalows less than 4 storeys 5 plot Building Notice	S	S	1,772.45	2,126.94	1,772.45	2,126.94	
Houses Bungalows less than 4 storeys 5 plot Regularisation	O	S	2,445.98	2,445.98	2,445.98	2,445.98	
FO1							
Houses Bungalows less than 4 storeys 1 flat Plan and Inspection	S	S	532.29	638.74	532.29	638.74	
Houses Bungalows less than 4 storeys 1 flat Building Notice	S	S	585.52	702.62	585.52	702.62	
Houses Bungalows less than 4 storeys 1 flat Regularisation	O	S	808.01	808.01	808.01	808.01	
FO2							
Houses Bungalows less than 4 storeys 2 flat Plan and Inspection	S	S	756.66	907.99	756.66	907.99	
Houses Bungalows less than 4 storeys 2 flat Building Notice	S	S	832.33	998.79	832.33	998.79	
Houses Bungalows less than 4 storeys 2 flat Regularisation	O	S	1,148.61	1,148.61	1,148.61	1,148.61	
FO3							
Houses Bungalows less than 4 storeys 3 flat Plan and Inspection	S	S	946.76	1,136.12	946.76	1,136.12	
Houses Bungalows less than 4 storeys 3 flat Building Notice	S	S	1,041.44	1,249.73	1,041.44	1,249.73	
Houses Bungalows less than 4 storeys 3 flat Regularisation	O	S	1,437.19	1,437.19	1,437.19	1,437.19	
FO4							
Houses Bungalows less than 4 storeys 4 flat Plan and Inspection	S	S	1,207.37	1,448.85	1,207.37	1,448.85	
Houses Bungalows less than 4 storeys 4 flat Building Notice	S	S	1,328.11	1,593.73	1,328.11	1,593.73	
Houses Bungalows less than 4 storeys 4 flat Regularisation	O	S	1,832.79	1,832.79	1,832.79	1,832.79	
FO5							
Houses Bungalows less than 4 storeys 5 flat Plan and Inspection	S	S	1,409.44	1,691.32	1,409.44	1,691.32	
Houses Bungalows less than 4 storeys 5 flat Building Notice	S	S	1,550.38	1,860.46	1,550.38	1,860.46	
Houses Bungalows less than 4 storeys 5 flat Regularisation	O	S	2,139.52	2,139.52	2,139.52	2,139.52	
CV01							
Conversion to a Single Dwelling House Plan and Inspection	S	S	650.63	780.76	650.63	780.76	
Conversion to a Single Dwelling House Building Notice	S	S	715.70	858.83	715.70	858.83	
Conversion to a Single Dwelling House Regularisation	O	S	987.66	987.66	987.66	987.66	
CV02							
Conversion to a Single Flat Plan and Inspection	S	S	586.91	704.29	586.91	704.29	
Conversion to a Single Flat Building Notice	S	S	645.60	817.37	645.60	817.37	
Conversion to a Single Flat Regularisation	O	S	939.97	939.97	939.97	939.97	
ED							
Notifiable Electrical Work where a satisfactory certificate will not be issued by a Part P registered electrician.	S	S	315.00	378.00	315.00	378.00	

**PLANNING AND LICENSING
FEES & CHARGES SCHEDULE FROM 1 APRIL 2017**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2016-March 2017		CHARGES April 2017-March 2018	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: BUILDING CONTROL

CHARGING AREA: WORK TO A SINGLE DWELLING (NOT MORE THAN 3 STOREYS HIGH ABOVE GROUND LEVEL)

DW00						
Single Storey extension not exceeding 10 sq m Plan and Inspection Charge	S	S	267.75	321.30	267.75	321.30
Single Storey extension not exceeding 10 sq m Building Notice	S	S	294.53	353.43	294.53	353.43
Single Storey extension not exceeding 10 sq m Regularisation Charge	O	S	406.44	406.44	406.44	406.44
DW01						
Single Storey extension not exceeding 40 sq m Plan and Inspection Charge	S	S	505.87	607.04	505.87	607.04
Single Storey extension not exceeding 40 sq m Building Notice	S	S	556.46	667.75	556.46	667.75
Single Storey extension not exceeding 40 sq m Regularisation Charge	O	S	767.91	767.91	767.91	767.91
DW02						
Single Storey extension not exceeding 100 sq m Plan and Inspection Charge	S	S	631.89	758.27	631.89	758.27
Single Storey extension not exceeding 100 sq m Building Notice	S	S	695.08	834.09	695.08	834.09
Single Storey extension not exceeding 100 sq m Regularisation Charge	O	S	959.21	959.21	959.21	959.21
DW03						
Extension with some part 2 or 3 storeys in height and total floor not exceeding 40 sq m Plan and Inspection Charge	S	S	589.05	706.86	589.05	706.86
Extension with some part 2 or 3 storeys in height and total floor not exceeding 40 sq m Building Notice	S	S	647.96	777.55	647.96	777.55
Extension with some part 2 or 3 storeys in height and total floor not exceeding 40 sq m Regularisation Charge	O	S	894.18	894.18	894.18	894.18
DW04						
Extension with some part 2 or 3 storeys in height and total floor not exceeding 100 sq m Plan and Inspection Charge	S	S	655.45	786.54	655.45	786.54
Extension with some part 2 or 3 storeys in height and total floor not exceeding 100 sq m Building Notice	S	S	721.00	865.20	721.00	865.20
Extension with some part 2 or 3 storeys in height and total floor not exceeding 100 sq m Regularisation Charge	O	S	994.98	994.98	994.98	994.98
DW05						
Erection of non-exempt domestic extension comprising of garage, carport or store not exceeding 100 sq m Plan and Inspection Charge	S	S	322.37	386.85	322.37	386.85
Erection of non-exempt domestic extension comprising of garage, carport or store not exceeding 100 sq m Building Notice	S	S	354.61	425.53	354.61	425.53
Erection of non-exempt domestic extension comprising of garage, carport or store not exceeding 100 sq m Regularisation Charge	O	S	489.36	489.36	489.36	489.36
DW06						
Erection of non-exempt detached non-habital domestic building not exceeding 100 sq m Plan and Inspection Charge	S	S	414.48	497.37	414.48	497.37
Erection of non-exempt detached non-habital domestic building not exceeding 100 sq m Building Notice	S	S	455.92	547.11	455.92	547.11
Erection of non-exempt detached non-habital domestic building not exceeding 100 sq m Regularisation Charge	O	S	629.18	629.18	629.18	629.18
DW07						
First Floor & Second Floor loft conversion Plan and Inspection Charge	S	S	486.77	584.12	486.77	584.12
First Floor & Second Floor loft conversion Building Notice	S	S	535.45	642.54	535.45	642.54
First Floor & Second Floor loft conversion Regularisation Charge	O	S	738.92	738.92	738.92	738.92
DW08						
Other Works Plan and Inspection Charge	S	S	289.17	347.00	289.17	347.00
Other Works Building Notice	S	S	318.09	381.70	318.09	381.70
Other Works Regularisation Charge	O	S	438.96	438.96	438.96	438.96
DW09						
Re-roofing, installation of solar panels or photovoltaic cells Plan and Inspection Charge	S	S	176.72	212.06	176.72	212.06
Re-roofing, installation of solar panels or photovoltaic cells Building Notice	S	S	194.39	233.26	194.39	233.26
Re-roofing, installation of solar panels or photovoltaic cells Regularisation Charge	O	S	268.25	268.25	268.25	268.25
DW10						
Replacement of windows, roof lights, roof windows or external glazed doors Plan and Inspection Charge	S	S	158.51	190.21	158.51	190.21
Replacement of windows, roof lights, roof windows or external glazed doors Building Notice	S	S	174.36	209.23	174.36	209.23
Replacement of windows, roof lights, roof windows or external glazed doors Regularisation Charge	O	S	240.62	240.62	240.62	240.62
DW11						
Cost of work not exceeding £5,000 Plan and Inspection Charge	S	S	211.52	253.83	211.52	253.83
Cost of work not exceeding £5,000 Building Notice	S	S	232.67	279.21	232.67	279.21
Cost of work not exceeding £5,000 Regularisation Charge	O	S	321.09	321.09	321.09	321.09
DW12						
Cost of work exceeding £5,000 but not exceeding £25,000 Plan and Inspection Charge	S	S	410.55	492.66	410.55	492.66
Cost of work exceeding £5,000 but not exceeding £25,000 Building Notice	S	S	451.61	541.93	451.61	541.93
Cost of work exceeding £5,000 but not exceeding £25,000 Regularisation Charge	O	S	623.21	623.21	623.21	623.21
DW13						
Cost of work exceeding £25,000 but not exceeding £100,000 Plan and Inspection Charge	S	S	678.30	813.96	678.30	813.96
Cost of work exceeding £25,000 but not exceeding £100,000 Building Notice	S	S	746.13	895.36	746.13	895.36
Cost of work exceeding £25,000 but not exceeding £100,000 Regularisation Charge	O	S	1,029.66	1,029.66	1,029.66	1,029.66
ED						
Notifiable electrical work where a satisfactory certificate will not be issued by a Part P registered electrician	S	S	315.00	378.00	315.00	378.00

**PLANNING AND LICENSING
FEES & CHARGES SCHEDULE FROM 1 APRIL 2017**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2016-March 2017		CHARGES April 2017-March 2018	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: BUILDING CONTROL

CHARGING AREA: ALL OTHER NON-DOMESTIC WORK (NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL)

Extensions and New Builds

ND01

Single Storey extension not exceeding 40 sq m Plan and Inspection Charge	S	S	499.80	599.76	499.80	599.76
Single Storey extension not exceeding 40 sq m Regularisation Charge	O	S	767.55	767.55	767.55	767.55

ND02

Single Storey extension not exceeding 100 sq m Plan and Inspection Charge	S	S	571.20	685.44	571.20	685.44
Single Storey extension not exceeding 100 sq m Regularisation Charge	O	S	865.73	865.73	865.73	865.73

ND03

Extension with some part 2 or 3 storeys in height and total floor not exceeding 40 sq m Plan and Inspection Charge	S	S	624.75	749.70	624.75	749.70
Extension with some part 2 or 3 storeys in height and total floor not exceeding 40 sq m Regularisation Charge	O	S	946.05	946.05	946.05	946.05

ND04

Extension with some part 2 or 3 storeys in height and total floor not exceeding 100 sq m Plan and Inspection Charge	S	S	678.30	813.96	678.30	813.96
Extension with some part 2 or 3 storeys in height and total floor not exceeding 100 sq m Regularisation Charge	O	S	1,026.38	1,026.38	1,026.38	1,026.38

Alterations

ND05

Cost of work not exceeding £5,000 Plan and Inspection Charge	S	S	267.75	321.30	267.75	321.30
Cost of work exceeding £5,000 but not exceeding £25,000 Regularisation Charge	O	S	401.63	401.63	401.63	401.63
Replacement of windows, roof lights, roof windows or external glazed doors Plan and Inspection Charge	S	S	232.05	278.46	232.05	278.46
Replacement of windows, roof lights, roof windows or external glazed doors Regularisation Charge	O	S	339.15	339.15	339.15	339.15
Renewable energy systems not exceeding £20,000 Planning and Inspection Charge	S	S	249.90	299.88	249.90	299.88
Renewable energy systems not exceeding £20,000 Regularisation Charge	O	S	357.00	357.00	357.00	357.00
Installation of new shop front and work not exceeding £5,000 Plan and Inspection Charge	S	S	249.90	299.88	249.90	299.88
Installation of new shop front and work not exceeding £5,000 Regularisation Charge	O	S	357.00	357.00	357.00	357.00

ND06

Cost of work exceeding £5,000 but not exceeding £25,000 Plan and Inspection Charge	S	S	410.55	492.66	410.55	492.66
Cost of work exceeding £5,000 but not exceeding £25,000 Regularisation Charge	O	S	624.75	624.75	624.75	624.75
Replacement of windows, rooflights, roof windows or external glazed doors (exceeding 20 units) Plan and Inspection Charge	S	S	321.30	385.56	321.30	385.56
Replacement of windows, rooflights, roof windows or external glazed doors (exceeding 20 units) Regularisation Charge	O	S	499.80	499.80	499.80	499.80
Installation of raised storage platform not exceeding 250 sqm within an existing building Plan and Inspection Charge	S	S	392.70	471.24	392.70	471.24
Installation of raised storage platform not exceeding 250 sqm within an existing building Regularisation Charge	O	S	553.35	553.35	553.35	553.35

ND07

Cost of work exceeding £25,000 and not exceeding £100,000 Plan and Inspection Charge	S	S	714.00	856.80	714.00	856.80
Cost of work exceeding £25,000 and not exceeding £100,000 Regularisation Charge	O	S	1,088.85	1,088.85	1,088.85	1,088.85
Fit out of building up to 100 sq m Plan and Inspection Charge	S	S	481.95	578.34	481.95	578.34
Fit out of building up to 100 sq m Regularisation Charge	O	S	669.46	669.46	669.46	669.46

**PLANNING AND LICENSING
FEES & CHARGES SCHEDULE FROM 1 APRIL 2017**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2016-March 2017 Excl VAT	Inc VAT	April 2017-March 2018 Excl VAT	Inc VAT

SERVICE AREA: PLANNING DEVELOPMENT MANAGEMENT

CHARGING AREA: Planning Application Fees

All Outline Applications

Up to 2.5 hectare, per 0.1 hectare	O	S	385	385	385	385
More than 2.5 hectares	O	S	9,527	9,527	9,527	9,527
Each 0.1 hectare in excess of 2.5 hectares to a maximum of £125,000	O	S	115	115	115	115

Householder Applications

Alterations/extensions to a single dwelling	O	S	172	172	172	172
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Full Applications

Alterations/extensions two or more dwellings	O	S	339	339	339	339
New Dwellings (up to 50) per dwelling	O	S	385	385	385	385
New Dwellings more than 50	O	S	19,049	19,049	19,049	19,049
Each dwelling in excess of 50 to a maximum of £250,000	O	S	115	115	115	115

Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery)

Gross Floor up to 40sq m	O	S	195	195	195	195
Gross Floor 40 sq m to 75 sq m	O	S	385	385	385	385
Gross Floor 75sq m to 3750 sq m each 75 sq m or part thereof	O	S	385	385	385	385
Gross Floor more than 3750 sq m	O	S	19,049	19,049	19,049	19,049
Each additional 75 sq m in excess of 3750 sq m to a maximum of £250,000	O	S	115	115	115	115

Erection of building (on land used for agriculture for agricultural purposes)

Gross Floor Space up to 465 sq m	O	S	80	80	80	80
Gross Floor 465 sq m to 540 sq m	O	S	385	385	385	385
Gross Floor 540 sq m to 4215 sq m each 75 sq m in excess of 540 sq m	O	S	385	385	385	385
Gross Floor more than 4215 sq m	O	S	19,049	19,049	19,049	19,049
Each additional 75 sq m in excess of 4215 sq m to a maximum of £250,000	O	S	115	115	115	115

Erection of glasshouses

Gross Floor no more than 465 sq m	O	S	80	80	80	80
Gross Floor more than 465 sq m	O	S	2,150	2,150	2,150	2,150

Erection/Alterations/Replacement of Plant and Machinery

Site Area not more than 5 hectares - per 0.1 hectare or part thereof	O	S	385	385	385	385
Site Area more than 5 hectares	O	S	19,049	19,049	19,049	19,049
Each additional 0.1 hectare in excess of 5 hectares up to a maximum of £250,000	O	S	115	115	115	115

Applications other than Building Works

Car parks, Service Roads or other accesses	O	S	195	195	195	195
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Waste (Use of land for disposal of refuse or waste materials or deposit of amterial remaining after extraction or storage minerals)

Site Area no more than 15 hectares per 0.1 hectare	O	S	195	195	195	195
Site Area more than 15 hectares	O	S	29,112	29,112	29,112	29,112
Each 0.1 hectare in excess of 15 hectares up to a maximum of £65,000	O	S	115	115	115	115

Operations connected with exploratory drilling for oil or natural gas

Site area not more than 7.5 hectares each 0.1 hectare	O	S	423	423	423	423
Site area more than 7.5 hectares	O	S	31,725	31,725	31,725	31,725
Each 0.1 hectare in excess of 7.5 hectares up to a maximum of £250,000	O	S	126	126	126	126

Operations (other than exploratory drilling) for the winning and working of oil or natural gas

Site area not more than 15 hectares each 0.1 hectares	O	S	214	214	214	214
Site area more than 15 hectares	O	S	32,100	32,100	32,100	32,100
Each 0.1 hectare in excess of 15 hectares up to a maximum of £65,000	O	S	126	126	126	126

Operations (winning and working of minerals) excluding oil or natural gas

Site area not more than 15 hectares each 0.1 hectares	O	S	195	195	195	195
Site area more than 15 hectares	O	S	29,112	29,112	29,112	29,112
Each 0.1 hectare in excess of 15 hectares up to a maximum of £65,000	O	S	115	115	115	115

Other operations (not coming within any of the above categories)

Any site area per 0.1 hectares up to a maximum of £1690	O	S	195	195	195	195
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Lawful Development Certificate

Existing Use or operation	O	S	Same As Full	Same As Full	Same As Full	Same As Full
Existing use or operation - lawful not to comply with any condition or limitation	O	S	195	195	195	195

Proposed use or operation	O	S	Half normal planning fee	Half normal planning fee	Half normal planning fee	Half normal planning fee
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For further clarification on the planning fee's please refer to the The Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) Regulations 2012

**PLANNING AND LICENSING
FEES & CHARGES SCHEDULE FROM 1 APRIL 2017**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2016-March 2017		CHARGES April 2017-March 2018	
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SERVICE AREA: PLANNING DEVELOPMENT MANAGEMENT

CHARGING AREA: Planning Application Fees

Prior Approval

Agricultural and Forestry buildings & operations or demolition of buildings	O	S	80	80	80	80
Telecommunications Code Systems Operators	O	S	385	385	385	385
Proposed Change of Use to State Funded School or Registered Nursery	O	S	80	80	80	80
Proposed Change of Use of Agricultural Building to a State-Funded School or Registered Nursery	O	S	80	80	80	80
Proposed Change of Use of Agricultural Building to a flexible use within Shops, Financial and Professional services, Restaurants and Cafes, Business, Storage or Distribution, Hotels, or Assembly or Leisure	O	S	80	80	80	80
Proposed Change of Use of a building from Office (Use Class B1) Use to a use falling within Use Class C3 (Dwellinghouse)	O	S	80	80	80	80
Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), where there are no Associated Building Operations	O	S	80	80	80	80
Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), and Associated Building Operations	O	S	172	172	172	172
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwellinghouse), where there are no Associated Building Operations	O	S	80	80	80	80
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwellinghouse), and Associated Building Operations	O	S	172	172	172	172
Notification for a Prior Approval for a Change of Use from Storage or Distribution Buildings (Class B8) and any land within its curtilage to dwellinghouses (Class C3)	O	S	80	80	80	80
Notification for prior Approval for Change of Use from Amusements Arcades/Centres and Casinos (Sui Generis Uses) and any land within its curtilage to Dwellinghouses (Class C3)	O	S	80	80	80	80
Notification for prior Approval for Change of Use from Amusements Arcades/Centres and Casinos (Sui Generis Uses) and any land within its curtilage to Dwellinghouses (Class C3) and Associated Building Operations	O	S	172	172	172	172
Notification for Prior Approval for a Change of Use from Shops (Class A1) Financial and Professional Services (Class A2) Betting Offices and Payday Loan Shops and Casinos (Sui Generis Uses) to restaurants and cafes (Class A3)	O	S	80	80	80	80
Notification for Prior Approval for a Change of Use from Shops (Class A1) Financial and Professional Services (Class A2) Betting Offices and Payday Loan Shops and Casinos (Sui Generis Uses) to restaurants and cafes (Class A3) and Associated Building Operations	O	S	172	172	172	172
Notification for Prior Approval for a Change of Use from Shops (Class A1) Financial and Professional Services (Class A2) Betting Offices and Payday Loan Shops and Casinos (Sui Generis Uses) to restaurants and cafes (Class A3) to Assembly and Leisure Use (Class D2)	O	S	80	80	80	80

Reserved Matters

Application for approval of reserved matters following outline approval	O	S	Full Fee due or if paid £385	Full Fee due or if paid £385	Full Fee due or if paid £385	Full Fee due or if paid £385
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Approval/Variation/Discharge of condition

Application for removal or variation of a condition following grant of planning permission	O	S	195	195	195	195
Request for confirmation that one or more planning conditions have been complied with - Householder	O	S	28	28	28	28
Request for confirmation that one or more planning conditions have been complied with - Other	O	S	97	97	97	97

Change of Use of a building to use as one or more separate dwellings houses or other cases

Not more than 50 dwellings - each dwelling	O	S	385	385	385	385
More than 50 dwellings	O	S	19,049	19,049	19,049	19,049
Each dwelling in excess of 50 up to a maximum of £250,000	O	S	115	115	115	115
Other Changes of use of a building or land	O	S	385	385	385	385

Advertising

Relating to the business on the premises	O	S	110	110	110	110
Advance signs which are not situated on or visible from the site, directing the public to a business	O	S	110	110	110	110
Other advertisements	O	S	385	385	385	385

Application for a New Planning Permission to replace an Extant Planning Permission

Applications in respect of major developments	O	S	575	575	575	575
Applications in respect of householder developments	O	S	57	57	57	57
Applications in respect of other developments	O	S	195	195	195	195

Application for a Non-material Amendment following a grant of Planning Permission

Applications in respect of householder development	O	S	28	28	28	28
Applications in respect of other developments	O	S	195	195	195	195

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**PLANNING AND LICENSING
FEES & CHARGES SCHEDULE FROM 1 APRIL 2017**

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SERVICE AREA: PLANNING DEVELOPMENT MANAGEMENT

CHARGING AREA: Pre-Application Advice

Pre-Application Advice

Householder - written response only	S	D	66.66	80.00	66.66	80.00
Band A - Brentwood businesses, non residents of Brentwood - written response only	S	D	83.33	100.00	83.33	100.00
Band B - Development of 10 dwellings or fewer or non-residential development of less than 1000 sq m	S	D	416.66	500.00	416.66	500.00
Band C - Developments in excess of ten dwellings or 1000 sq m of non-residential development	S	D	1,250.00	1,500.00	1,250.00	1,500.00
Band D - Larger or more complex than Band B or C	S	D		negotiable		negotiable

**PLANNING AND LICENSING
FEES & CHARGES SCHEDULE FROM 1 APRIL 2017**

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SERVICE AREA: PLANNING POLICY

CHARGING AREA: Design Panel Review

Design Panel Review

Panel review session, tailored to reflect the proposal

S D

negotiable

negotiable